



## **Society for Nutrition Education**

### **Affiliate Information Packet**

#### List of Current SNE Affiliates

##### **Delaware Valley Chapter – SNE**

Kelly Morrison – [kmorrison@pcaphl.org](mailto:kmorrison@pcaphl.org)  
Webpage through [sne.org](http://sne.org) only

##### **Indiana Nutrition Council**

Carol Gallagher – [cgallagh@ora.fda.gov](mailto:cgallagh@ora.fda.gov)  
[www.dietetics.com/indiananutritioncouncil](http://www.dietetics.com/indiananutritioncouncil)

##### **Kansas Nutrition Council**

Sharon Davis – [hbadavis@gmail.com](mailto:hbadavis@gmail.com) (til July 09)  
Janet Splitter – [janet\\_splitter@hotmail.com](mailto:janet_splitter@hotmail.com)  
Webpage through [sne.org](http://sne.org) only

##### **NutritionLink Services Society**

Mary Rose Reyes – [maryrose.reyes@vch.ca](mailto:maryrose.reyes@vch.ca)  
<http://www.nutritionlink.org/>

The Society for Nutrition Education (SNE) Board of Directors may grant affiliate status to an organization that supports the mission, vision, values, and goals of SNE. In lieu of state chapters, State and local affiliate groups offer SNE members and non-members the opportunity to network locally and to be represented in the SNE Council of Affiliates.

To be recognized as an SNE affiliate, an organization must be formally established by having at least two planned and organized meetings of its members or leadership each year and will support the mission and vision of the Society.

SNE will offer each affiliate:

- The opportunity to network at the Annual Conference.
- A page and reciprocal links on the SNE website (*see details below*).
- A list of SNE members in their state or region to be used only to invite them to membership and communicate information about the affiliate's activities.
- Regular communication about SNE activities.

Affiliates will:

- Distribute SNE membership materials to their members.
- Provide SNE a list of their members every year to be used only to invite them to membership and communicate information about the Annual Conference and other SNE activities in their region.
- Designate a representative to the Council of Affiliates.
- Provide a meeting calendar and information about affiliate activities for the SNE eCommunicator and website.

Affiliate page on the SNE web site:

- Each affiliate of SNE may put a page on the SNE web site to convey information about its organization and activities.
- Affiliate pages will be accessed through an "Affiliates Page" which will contain information defining affiliates and giving contact information for organizations interested in affiliating with SNE.
- Each affiliate will be responsible for submitting its information to the SNE office for creating and updating its web page.
- All content on the affiliate's web page will not conflict and be supportive of SNE's mission, vision and guiding principles.
- Any questions or concerns about the web page should be addressed to the chair of the Council of Affiliates or the Board Liaison to the Council.

SNE bylaws criteria for Affiliates:

- Affiliates shall not make statements on behalf of SNE without prior approval of each statement by the SNE Board
- Each affiliate shall designate an affiliate member who is an SNE member to represent that affiliate on the Council of Affiliates. Each member of the Council of Affiliates shall serve at the discretion of the affiliate he/she represents.

Thank you for your interest in affiliating your organization with the Society for Nutrition Education (SNE). Enclosed is an information packet, which includes the Petition for Affiliation that you must submit to formally request SNE affiliation. Please complete the form and attach as much of the following documentation as possible:

- A copy of your organization's articles of incorporation, if applicable;
- A copy of your organization's bylaws, if applicable;
- A current membership list or directory that clearly indicates which members belong to SNE;
- A list of officers (including their contact information); and,
- Minutes and an agenda from your most recent meeting.

*Please note: Two current officers of the organization must sign the petition.*

The SNE Board of Directors or Executive Committee meets regularly. Once the petition is filed with the SNE Office, this will go before the SNE Board at its next scheduled meeting.

Please send all completed materials to the Society for Nutrition Education, Attn: Affiliate Application Processing, 9100 Purdue Road, Suite 200, Indianapolis, IN 46268. If you have any questions, please contact the SNE office at 800-235-6690 or [aroddy@sne.org](mailto:aroddy@sne.org). We appreciate your interest in the Society and hope that we can align our organizations to fulfill both our missions better together.

Sincerely,

A handwritten signature in cursive script that reads "Jackie Williams".

Jackie Williams  
Executive Director

**Petition for Affiliation with the Society for Nutrition Education**

We \_\_\_\_\_ (type or print clearly the full name of organization) apply for affiliation with the Society for Nutrition Education (SNE). We agree to maintain our Bylaws and other organizational documents so they are not in conflict with SNE's Constitution and Bylaws.

\_\_\_\_\_  
Signature of Officer                      Date                      Print Name and Organizational Title

\_\_\_\_\_  
Signature of Officer                      Date                      Print Name and Organizational Title

Organization Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Name of Individual Submitting Application: \_\_\_\_\_

Submitter's Telephone: \_\_\_\_\_

Submitter's E-mail Address: \_\_\_\_\_

Year Incorporated (if applicable): \_\_\_\_\_ Current Number of Members: \_\_\_\_\_

Number of Members Who Belong to SNE: \_\_\_\_\_

Clearly State Organization's Mission: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization's Vision: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following documents are attached to this position:

- A complete list of officers, including titles and contact information.
- A copy of the organization's bylaws.
- A copy of the organization's articles of incorporation.
- Minutes and agenda from the most recent organizational meeting.
- An up-to-date membership list or membership directory, which clearly indicates individuals belonging to SNE.

Please send completed form and information to: SNE, 9100 Purdue Road, Suite 200,  
Indianapolis, IN 46268; Fax: 317.280.8527; Email: info@sne.org

## **List of Current SNE Affiliates**

Delaware Valley Chapter – SNE

Indiana Nutrition Council

New York State Nutrition Council

NutritionLink Services Society